**Scalford Neighbourhood Plan Advisory Committee**

**Meeting at 7:00pm on 21 January 2019**

**At Methodist Church School Room**

**MINUTES**

The meeting opened at 7:01pm.

1. **Present** at the meeting: Cllr. Robert Ingles (Chair), Cllr. Brian Dodd, Richard Mapletoft, Philip Marlow, Annette Cave, Ray Smith, Stephen Harris, Geoff Goodwin, Neil Tonks, Janette Tonks, Roy Stephenson and Gary Kirk of ‘*your*locale’.
2. **Apologies** were received from Monica Harris and Sarah Lambert.
3. **Declarations of Interest.** There were no Declarations of Interest from those present at the meeting.
4. **Minutes of the previous meeting.**  The minutes had been circulated prior to the meeting and were accepted by the committee and signed by the Chairman as a true record. There were no matters arising from the minutes that were not to be dealt with by subsequent agenda items.
5. **Funding Update.** The Chairman advised that the application made to the National Lottery’s “Awards for All” scheme had been turned down.Although applications made previously by other Councils for Neighbourhood Plans had been successful, the Lottery had changed its policy on such applications and there was no indication from the Lottery that that policy would change at any time in the foreseeable future. It was agreed that the Chairman should write to the Lottery expressing our extreme disappointment at the refusal of funding whilst we were halfway through the process of producing our Neighbourhood Plan and request that they reconsider their decision.

The only funding currently available to progress our Neighbourhood Plan is the balance of our funding from Your Locality amounting to £3,700. Of that amount £2,000 has to to be drawn down for work so far carried out by the Facilitators of the three Focus Groups. The final amount of the Locality grant is to applied for before 31 January 2019 to ensure payment is made in the current financial year ending 31st March 2019. The impact of the lack of Lottery funding would be that Yourlocale may not be able to give the same level of support by Facilitators to Focus Groups as previously envisaged.

It was requested by the Committee that for future meetings the current position with regard to funding and full cost projections be provided in advance of meetings by YourLocale.

1. **Theme Groups.** Reports were given by each of the 3 Focus Groups outlining progress made since the groups were formed at the end of October 2018. There was a general consensus that good progress was being made by each of the groups and further progress reports would be given at the next Committee meeting.
2. **Next meeting: Monday 18th March 2019 at 7:00pm.**

The meeting closed at 8:25pm

**Signed Date**