



Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	SCALFORD PARISH COUNCIL 16/2019	
BOX NO 6	ALL OTHER PAYMENT	£
(b) Figure in 2017 column		21948
(a) Figure in 2016 column		26717
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)		- 4769

Reasons (as many as are applicable)	Amount £
Reason 1 COST OF PAYING FOR FITNESS PROGRAMME IN 15/16.	+ 5638
Reason 2 ADDITIONAL COST OF GRASS CUTTING IN 16/17	- 962.
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	4676
(f) Unexplained amount £ of total variance at (d - e)	93
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)	0.34%
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	YES.