**Public Participation 7.30 pm**

**Public Participation is purely informal as Councillors have not yet taken office, any comments made will be noted and if relevant discussed later in the meeting after Councillors have accepted office as and when they arise on the Agenda.**

**Annual Parish Council Meeting – 7.40 pm approx**

**1. Receive Councillors Declaration of Acceptance of Office**

**2. Election of Chairman**

**3. Receive Chairman’s Declaration of Acceptance of Office**

**4. Election of Vice Chairman**

**5. Distribute Members Register if Interest Forms**

**6. Declarations of Disclosable and Personal & Pecuniary Interest**

**7. Re Adopt or Amend the Councils Policies & Documents as follows.**

 Standing Orders

 Financial Regulations

 Statement of Internal Control

 Risk Assessment Policy

 Equal Opportunities Policy

 Code of Conduct

 Asset Register

 Allotment & Cemetery Fees

 Bank Mandate

 Complaints Policy

 Reserves Policy

 Data Security/Policy -Data Protection Policy & Data Breach Policy

 General Privacy Notice & Privacy Notice for Councillors

**8. Internal Auditors Report**

**9. Approve and sign the Minutes from the Parish Council Meeting held at**

 **Scalford Methodist Chapel on Wednesday 10th April 2019**

**10**.**Ongoing Matters:**

 a) Churchyard Wall

 b) Plinth for Sheep Wash Sign

**11.Planning**:

 **New:**

 19/00418/GDOAGR – General Agricultural storage building – Longgate Cottage, Melton

 Road, Scalford

 19/00199/FUL – Erection of grain store – amended plans – Scalford Station, Melton Road,

 Scalford

 19/00451/GDOCOU – Convert steel framed barn into two storey dwelling house – Linden

 Lodge, Holwell Lane, Scalford

**Agenda continued**

**Planning continued**

 **Approved information only:**

19/00201/FUL – Proposed single storey rear extension – 9 Sandy Lane, Scalford

 19/00348/TCA – Fell one Silver Birch Tree – St Egelwin Church, Church St, Scalford

**12.Accounts - Receipts & Payments April 2019**

 **Receipts:**

 VAT Refund £3045.59

 Allotments £ 15.00

 Co-op Funeral Care £ 515.00

 MBC – Precept £8500.00

 HSBC – Interest £ 1.84

 **Payments:**

 B P C J Hill £ 410.45

 B P Eon £ 99.65

 B P Burntoak £ 186.00

 B P LRALC £ 217.68

 B P Eon £ 372.90

 Chq 101361 Petty Cash £ 100.00

**13.Scalford Pre School**

**14.Village Hall Gates**

**15. South Street Car Park**

**16.Scalford Chapel Donation**

**17.Matters arising from emails circulated and other matters**

**18.Items for Next Month’s Agenda**

**Date of Next Meeting:** Wednesday 12th June Parish Council Meeting in Scalford Methodist Chapel Room at 7.30 pm.

**Chris Hill**

**Clerk to the Council**

**8th May 2019**