Annual Parish Council Meeting

1. Election of Chairman

2. Signing of Acceptance of Office of Chairman

3. Election of Vice Chairman

4. Signing of Acceptance of Office V Chairman

5. Apologies

6. Declarations of Disclosable and Pecuniary Interest

7. Approve the Minutes from the Parish Council Meeting held on Monday 25th April 2022

8. To discuss Internal Auditors Report and approve

9. To review Allotment & Cemetery Fees

10. To review all Councils policies and regulations as listed

11. Planning

 New:

 22/00582/FUL– Portal Framed agricultural building – Linden Lodge, Holwell Lane.

 Permitted:

 21/00947/FUL – Deben Farm

12. Accounts

 Bank Reconciliation April 22

 Receipts and Payments for April 22

13. To confirm application for Debit Card on Current Account in name of Clerk

14. To confirm Petty Cash Float of £150.00

15. To confirm donation of £50.00 to EPCC towards Queens Jubilee celebrations

16. Churchyard Wall - update

17. Cllr Thring Traffic Issues report

18. Clerks Annual Review

19. Matters arising from emails circulated and other matters

20. Items for Next Agenda

**Date of Next Meeting:** Monday 20th June 2022

C J Hill

Clerk

Scalford Parish Council

16th May 2022

**Receipts and Payments April 2022**

 **Receipts:**

 HSBC – Interest £ 1.58

 HMR&C – VAT Refund £1379.15

 Melton Memorials £ 70.00

 MBC £9000.00

 **Payments:**

 Waterplus £ 21.40

 N Power Commercial £ 664.30

 EY Bookeeping - Payroll £ 150.00

 LRALC £ 255.09

 Burnt Oak Development £ 186.00

 HSBC £ 8.00

 **Policies & Regulations**

 Standing Orders -2018

 Financial Regulations - 2019

 Statement of Internal Control - 2015

 Risk Assessment Policy - 2016

 Equal Opportunities Policy - 2017

 Code of Conduct - 2016

 Asset Register - 2021

 Bank Mandate - 2021

 Complaints Policy - 2017

 Data Breach Policy 2018

 Reserves Policy - 2018

 Data Security/Policy – Data Protection Policy & Data Breach Policy - 2018

 General Privacy Notice and Privacy Notice for Councillors - 2018