

## Minutes of Scalford Parish Council Meeting held on Monday 8<sup>th</sup> August at Scalford Village Hall

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**Present:** Brian Dodd, Robert Ingles, Rob Thring

In the absence of Cllr Bryan Cllr Ingles took the Chair

**Apologies:** Elizabeth Bryan, Ann Doody, Margaret Wright

**In attendance:** None

**Members of the Public:** 3

**Public Participation:**

Members of the Public were invited to speak

Residents from Ironstone Lane raised the matter of speeding traffic on the Lane and the fact this was caused by Sat Navs directing traffic down this route rather than through the town which was the recommended route to Twinlakes. – This would be discussed under Item 6 on the agenda.

A resident raised the matter of the fence between his land and the railway embankment – This would be discussed under Item 12 on the Agenda.

22/1204

**Declarations of Disclosable and Pecuniary Interest:**

None

22/1205

**To approve and sign the Minutes from the Parish Council Meeting held Monday 27<sup>th</sup> June 2022 at Scalford Village Hall**

It was unanimously agreed that the Minutes from the Parish Council Meeting held on the 27<sup>th</sup> June 2022 were a true record, and these were signed by the Chairman of the Meeting.

22/1206

**Planning:**

**New:**

22/00350/LBC – Replacement of casement windows and front door – Yew Tree House, 12 South Street, Scalford, LE14 4DY – Question re porch no information provided can't be included in application if no information provided.

22/1207

**Financial:**

The bank reconciliation as at 30<sup>th</sup> June 2022 was approved as true and correct showing a total of £82186.59 of which the General Reserve was £20429.67 and was signed by the Chair of the meeting. A list of approved receipts and payments for June is attached to these Minutes.

22/1208

**Traffic Issues:**

Cllr Thring advised that as agreed he had created a form for people to use when reporting incidents to the Parish Council which would then be passed on to the police. He advised that he had not to date received any reports of incidents he had however received a number of emails reporting traffic using Ironstone Lane and other roads to access Twinlakes which he did not know what to do with. A suggestion had been made that a different postcode was used for Twinlakes which would take the traffic through the town towards R & R Equestrian on the Melton Road and it could then go up Melton Spinney Road. It was decided this was not practical and would probably create even more problems. It was decided that all the messages Cllr

**Traffic Issues continued:**

Thring had received should be collated into a document and sent to Zubair at Highways to highlight that the problem was ongoing. It was noted that Zubair's opinion was that when the new road was built because the distance to Twinlakes was shorter Satnavs would direct traffic onto the new road away from Scalford.

22/1209

**Application to Unity Trust Bank:**

The Clerk advised that the application had stalled as documents were required from Cllr Bryan who was currently on holiday and not due back until late August.

22/1210

**Insurance Requirements for 22/23:**

After discussion it was agreed to continue with BHIB insurers and take advantage of the reduced premium of £744.77 offered for a 3-year commitment which shows a saving of £36.00 per year over last years premium. Cllr Dodd raised the matter of Cyber security cover and asked the Clerk to investigate the cost.

22/1211

**Community Speed Watch:**

The Council had been requested to submit 4 places where the Council want the speed watch to take place, Cllr Dodd submitted to the Council for approval a map with 4 spots marked. At the present time it was unclear how any action would take place after discussion it was agreed to submit the places Cllr Dodd had suggested which were entrance to village on Melton Road and Eastwell Road and both sides of the Church-on-Church Street.

22/1212

**Play Equipment:**

The Play Equipment report from POSPA was discussed, the Clerk had submitted the items that needed attention out for quotes, excl the slide. In particular there was a need to crown raise all the trees in the recreation field a clear the dead wood out, the hedge on the left hand side looking down from the village hall also need attention. The Clerk also pointed out that the same type of tree work was required in the cemetery and he had put in quotes for both which would be available for discussion at the next meeting. The matter of the slide would be discussed after the cost of the above items had been ascertained.

22/1213

**Email regarding trees on South Street:**

The Clerk had circulated an email from a resident regarding felling 6 trees at a property on South Street alleging that the Council had discussed the matter. This was not the case the matter had not been discussed. If a planning application should be received then the parish council would require a tree surgeons report. There was a considerable amount of ill-informed information circulating which was totally incorrect, the current situation was that the Parish Council currently had no view on the trees.

22/1214

**Clerks Appraisal:**

During the Clerks appraisal, Cllr. Dodd raised the subject of how best the Clerk might collate issues which needed to be brought back to the Council for further consideration and presented a draft appraisal form for consideration.

### **Clerks' appraisal continued**

The form is to cover a 12-month period and needs to have details added to set the wheels in motion. Within the appraisal document is a section for a number of items to be targeted for completion within the next year. The intention is after that period to review and discuss with councillors the events of the past year and consider any issues training or other needs necessary.

The clerk had submitted a list of issues that had occurred over the last 24 months that due to various reasons (mainly Covid) had not been resolved. The list contained some items that needed immediate attention for which the Clerk was awaiting instructions, other items were of a longer-term nature and needed more research. Cllr Thring volunteered to produce a spread sheet that could be discussed at the next meeting and prioritised.

22/1215

### **Water Spout**

After discussion Cllr Dodd agreed to look into obtaining a quote for supplying a stainless-steel cover to replace existing cover.

22/1216

### **Resignation of Margaret Wright**

The Clerk confirmed he had received a letter from Margaret who unfortunately feels she is unable to continue as a Councillor due to ill health. Cllr Thring proposed that the Council should write to Margaret and thank her for her long service to the Council, it was also proposed and agreed to present her with a bouquet of flowers, Cllr Ingles agreed to arrange this and deliver the flowers.

22/1217

### **Matters arising from emails circulated and other matters for next Agenda:**

Cllr Thring advised that updating the web site to the latest version of Word Press was underway and it was hoped the work would be completed by mid/late August.

Cllr Dodd raised the matter of the retaining headstones on the left-hand side of the main entrance to the Churchyard which were starting to lean dangerously. Cllr Dodd had obtained a quotation of £1363.23 from the builders currently repairing the Churchyard Wall and it was unanimously agreed to have this work done before they left the site.

Cllr Dodd raised again the matter of the meeting night of the Council and asked if it was possible to agree another night in order that the Village Hall Committee could utilize Monday nights more effectively. After discussion it appeared that Tuesday night was the most suitable other night for Councillors, which unfortunately was not the case with the Clerk. The Clerk was therefore asked to look into whether he could find a way to be available on a Tuesday night and report back to the Council.

22/1218

### **Items for Next Month' s Agenda:**

Village Hall carpark surface

The meeting closed at 8.59pm

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Chairman Scalford Parish Council

Date: \_\_\_\_\_

The following Receipts and Payments for June were approved at the meeting on 8<sup>th</sup> August 2022

**Receipts:**

Cemetery Fee	£ 35.00
NFU – Insurance claim	£28611.92
HSBC – Interest	£ 2.22

**Payments:**

Dragon Structural	£ 28.00
Eon	£ 194.40
LRALC	£ 45.00
Burnt Oak Development	£ 372.00
HSBC	£ 10.50
Waterplus	£ 14.06
HMR&C	£ 347.60

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