**You are requested to attend the Annual Parish Council Meeting to be held at 7.00pm Tuesday16th May 2023** at Scalford Village Hall .

**Members of the Public are invited to attend the above meeting, once the meeting has commenced members of the public are requested not to speak unless invited to**

**AGENDA**

1. Election of Chairman

2. Signing of Acceptance of Office of Chairman

3. Signing of Councillors Acceptance of Office

4. Co-option of S Lambert onto Council

5. Review Internal Auditors Report / Date of Exercise of Public Rights

6. To review Allotment & Cemetery Fees

7. Bank Mandate

8. Councillors email addresses

 To review and amend if required all Councils policies and regulations as listed

 **Policies & Regulations**

 Standing Orders -2018

 Financial Regulations - 2019

 Statement of Internal Control - 2015

 Risk Assessment Policy - 2016

 Equal Opportunities Policy - 2017

 Code of Conduct - 2021

 Asset Register - 2021

 Complaints Policy - 2017

 Data Breach Policy 2018

 Reserves Policy - 2018

 Data Security/Policy – Data Protection Policy & Data Breach Policy - 2018

 General Privacy Notice and Privacy Notice for Councillors – 2018. Elizabeth Bryan

 Business Continuity

 Health & Safety

 Cyber Security

9. Elizabeth Bryan

10. Brian Dodd

11. Discussion regarding best way forward

12. Matters arising from emails circulated – issues raised will go to next month’s Agenda

13. Items for Next Agenda

**Date of Next Meeting:** **Parish Council Meeting** **Tuesday 207th June 2023 at 7.00pm**

C J Hill

Clerk

Scalford Parish Council

9th May 2023

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**Receipts and Payments April 2023**

**Receipts:**

Alford Storage £ 42.00

P Malinowska – Allotment Deposit £ 50.00

M B C – Precept £10000.00

**Payments:**

S Allen Allotment Deposit Refund £ 140.00

LRALC £ 271.75

N Power Commercial £ 416.28

Scalford Triangle £ 125.00

Administration Costs £ 502.06

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